

Job Ad: Project coordinator

Berlin, January 30th, 2019

We are looking for a friendly colleague who enjoys coordinating and realising projects.

- Part-time or full-time employment
- Flexible working hours
- *SurveyEngine* office in Berlin-Schöneberg
- Modern office
- International team and projects

Company introduction

SurveyEngine We remain exclusively focussed on Choice Modelling methods and technology. We provide both professional consulting services and cloud-based software for Choice Modelling projects. The *SurveyEngine* group holds US, Australian and European (pending) patents for Choice Modelling Systems and Methods.

Job Description

You will be responsible for coordination of international academic and market research projects. This includes planning new projects, building studies in the *SurveyEngine* software, quality assurance and fieldwork management.

You will be involved in international academic projects on choice-modelling. This will give you great insights into current research on health care, quality of live, environmental studies or upcoming technologies, such as self-driving cars.

We offer you an international team, flexible working hours and a great team to work with. Our office is in Berlin and our team is composed of members from different disciplines.

After a training phase of about 3 months you will plan and realise projects independently. They will also be responsible for quality assurance.

Job requirements:

- 1 years' experience in project management
- Time and budget management skills
- Good written and spoken English
- Skilled in using Excel
- HTML and CSS experiences

Contact

If you are interested, please send your CV to Ben White: ben@surveyengine.com